

2024 LEEPER PARK ART FAIR
June 15, 10am-6pm June 16, 10am-5pm
Artist Information and Procedures

CONTACT NUMBER

If you have any questions or issues during the weekend, please visit the Information Tent or call **574-381-8478**. Use this number to text for assistance, deal with any issues, or to request a booth sitter.

BOOTH NUMBER

This is located in your packet and must be displayed in your booth visible for the judges to identify. If this is not displayed you will not be eligible for prizes.

EXHIBITING ARTIST LOAD IN PROCEDURES

Please arrive no earlier than 2:30pm on Friday June 14. Pick up your Artist Packet at the Information Tent, located at the Park Lane entrance. Refer to the map in order to locate the best area to park for load-in. You may park along Riverside Drive, which will be closed to traffic, and Park Lane. Please avoid driving into the park grounds as much as possible. Once you unload, park in the Memorial Hospital or Madison School lot (adjacent to Leeper Park) with your parking pass visible in the dash. Booth assignments are marked on the ground.

WEIGHTS

Artists must use weights only to secure your tents. The City of South Bend does not allow staking at Leeper Park.

PARKING

The parking pass included in your Artist's Packet must be visible on your dash at all times. Artist parking will be at Madison School and at Memorial Hospital parking lots. You may park RVs in the lot overnight. Do not park in any other area or you will be ticketed and towed.

SHOW PROCEDURES AND LOAD-OUT/DEPARTURE

Artists' exhibits must be open for business by the start of the show, at 10:00am each day. Please use tent weights only to secure your tent. Make sure you are available in your tent at all times. Sending a replacement for the weekend is not allowed.

Tents may not be dismantled before Sunday, June 16, at 5:00pm. Please follow the procedures for load-in, and cart your work and supplies to your car. Park along Riverside Drive or Park Avenue, avoiding driving into the park as much as possible. In the event of approaching severe weather, we'll make the call to allow artists to close down early.

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ARTIST RECEPTION

Join us for a Welcome Reception at the hospitality tent on the fair grounds Friday evening from 5:00-7:00. Appetizers and refreshments will be served.

BREAKFAST

A complimentary breakfast will be served Saturday and Sunday morning from 7:30-9:30 at the hospitality tent on the fair grounds.

BOOTH SITTING

Booth sitters (members of the St Joe Valley Watercolor Society) will be available to give you a short break as needed. Booth sitters will be wearing red aprons and ready to help you out. A phone number will be provided the day of the fair for texting the booth sitters.

JUDGING and AWARDS

Judges will be in the park by 10:00am Saturday and will be visiting your booths throughout the day. Make sure your booth number (found in your Artist Packet) is displayed in view at all times so the jurors can find you. Feel free to talk with the judges when they visit your booth. They should apply a sticker on your booth number as they enter. Winners will be announced at 11:30 Sunday morning, with \$4000 in prize money awarded. If you receive an award, you are jury exempt for the 2025 show.

SECURITY and INFORMATION

Overnight security will be on site at 6pm on Friday and Saturday. If you leave your artwork in your tent overnight, the Leeper Park Art Fair is not responsible for lost, stolen or damaged artwork or displays.

LPAF PROGRAM and MAP

Copies are placed in your Artist Packet, additional copies are available in the Information tent.

TRASH BAG

Please use the trash bag included in your packet and help us keep the park clean at all times.

PUBLICITY

Postcard artwork is available on our website, <http://leeperparkartfair.org/>. Please share on social media, and share our [facebook.com/LeeperParkArtFair/](https://www.facebook.com/LeeperParkArtFair/) and [instagram.com/leeperpark.artfair](https://www.instagram.com/leeperpark.artfair) posts.

THANK YOU for your support and participation in the 57th LEEPER PARK ART FAIR!